

Mail Forwarding Service Agreement

This Mail Forwarding Service Agreement is entered into between Mail Box Center Limited, 761 W. Sproul Road, Springfield, Pennsylvania 19064 (hereinafter referred to as "Center") and the person identified below as Customer.

Center and Customer have entered into a Mailbox Service Agreement (hereinafter referred to as the "MSA") and Customer has provided a USPS Form 1583 to Center. This Mail Forwarding Agreement is considered an Addendum to the MSA and all of the terms and conditions of the MSA are hereby incorporated herein as if they were specifically set forth herein. Customer agrees that if the MSA is cancelled for any reason, Center may suspend or cancel the mail forwarding service described herein.

Customer hereby requests that Center forward all mail and packages received in Customer's mailbox to Customer upon the terms and conditions set forth herein. Center assumes no liability for damages, direct or indirect, known or unknown, including consequential damages, as a result of the use of this service.

Customer agrees to comply with all United States Postal regulations. Any penalties or fines resulting from any violation of this condition will be the sole responsibility of Customer, and Customer agrees to indemnify and hold Center harmless for any damages, penalties or fines, including attorneys' fees, incurred as a result of any such violation.

Customer agrees to prepay and maintain a mail forwarding deposit account balance with Center of at least fifty (\$50.--) dollars. All shipping and packing charges of Center to forward mail and packages to Customer will be charged by Center to this account. If said account reaches a balance of four (\$4.--) dollars or less, Customer agrees that Center may suspend the mail forwarding service until the account is brought to the minimum balance.

Until written notice is received by Center, Customer's mail and packages are to be forwarded to the mail forwarding address set forth below:

Customer Name: _____

Mail Forwarding Address: _____

Telephone Number: _____

Mail and packages are to be forwarded to Customer using the following service (mark one)

US Postal Service:	First Class Mail _____	Priority Mail _____
United Parcel Service:	Ground _____	Next Day Air _____
DHL (International Forwarding Only)	_____	

Mail and packages are to be forwarded on the schedule set forth below (mark one) and Customer agrees to pay the Mail Forwarding Fee quarterly in advance together with Customer's mailbox rental charges. The Mail Forwarding Fee is in addition to the shipping and packaging charges.

	Quarterly	Semi-Annual	Annual
____ Weekly (once per week)	36.--	72.--	144.--
____ Semi-Monthly (2x per month)	30.--	60.--	120.--
____ Monthly (once per month)	24.--	48.--	96.--
____ On Demand	45.--	90.--	180.--

Agreed and entered into this ____ day of _____, 20____.

Customer Signature: _____